

SECTION: PROPERTY

TITLE: SAFETY

ADOPTED: November 29, 1985

REVISED: March 18, 2010

# OLD FORGE SCHOOL DISTRICT

<p>1. Purpose</p> <p>2. Authority</p> <p>3. Delegation of Responsibility</p> <p>SC 1518</p> <p>SC 1517, 1518 Pol. 805</p>	<p style="text-align: center;">705. SAFETY</p> <p>The Board recognizes that district facilities must be maintained and operated in a condition that is safe for students, staff and visitors.</p> <p>The Board directs that a district-wide safety program shall be maintained to ensure a safe and secure environment for all students, staff and visitors as well as to protect district buildings, equipment and property. The safety program shall provide: instruction for students and staff in safety and accident prevention; protective devices where they are required for safety; and suitable and safe equipment necessary for the conduct of the educational programs and operation of the schools.</p> <p>The Superintendent or designee shall prepare rules governing school safety and prevention of accidents and fire, which shall include the requirements of law and applicable regulations of various departments of state government.</p> <p>The Superintendent or designee shall:</p> <ol style="list-style-type: none"> <li>1. Ensure curriculum to instruct students in safety and fire prevention.</li> <li>2. Provide required drills to instruct students in safety procedures.</li> <li>3. Review and evaluate annually district safety rules and plans.</li> </ol> <p>Administrators shall inform all staff and students of school safety rules at the beginning of the school year.</p> <p>The Superintendent shall inform the Board of all procedures and rules dealing with the safety of students and staff, and the safe operation of school facilities.</p>
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<p>4. Guidelines</p> <p>Title 34 Sec. 129.1001- 129.1011 72 P.S. Sec. 1722-J 77 P.S. Sec. 1038.2</p>	<p><u>Certified Safety Committee</u></p> <p>A safety committee shall be established to promote the district's goals concerning safe schools.</p> <p>The safety committee shall be composed of a minimum of four (4) members, including two (2) district administrators and two (2) employee representatives.</p> <p>If the number of members on the safety committee exceeds four (4), the committee shall be composed of an equal number of administrators and employees unless otherwise agreed upon by both groups. The district administrators shall not constitute a majority of the safety committee.</p> <p>It shall be the responsibility of the safety committee to:</p> <ol style="list-style-type: none"><li>1. Evaluate the current safety program.</li><li>2. Establish procedures for conducting and documenting the findings of periodic inspections to locate and identify safety and health hazards.</li><li>3. Make recommendations to correct hazards.</li><li>4. Review, in a timely manner, incident and accident report and investigation forms.</li><li>5. Conduct follow-up evaluations on the effectiveness of new health and safety equipment or safety procedures.</li></ol> <p>A quorum of the safety committee members shall meet at least once a month.</p> <p>The safety committee shall develop and maintain operating procedures, membership lists, committee meeting agendas, attendance lists and minutes of each meeting.</p> <p>All decisions of the committee shall be made by majority vote of members present.</p> <p>The Superintendent or designee shall ensure that a qualified trainer provides all committee members with adequate, annual training in safety committee structure and operation, hazard detection and inspection, and accident and illness prevention and investigation.</p> <p>The Superintendent or designee shall maintain written records of safety committee training.</p>
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References:

School Code – 24 P.S. Sec. 510, 1517, 1518

Department of Labor and Industry Regulations – 34 PA Code Sec. 129.1001-129.1011

Fiscal Code – 72 P.S. Sec. 1722-J

Certification of Safety Committee – 77 P.S. Sec. 1038.2

Board Policy – 805