

OLD FORGE SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: USE OF SCHOOL FACILITIES

ADOPTED: June 25, 1992

REVISED: April 20, 2005

707. USE OF SCHOOL FACILITIES	
<p>1. Authority SC 775</p>	<p>The Board establishes that district facilities and buildings shall be made available for community purposes, provided that the purpose does not interfere with the educational program of the schools.</p>
<p>SC 511</p>	<p>The Board shall provide the use of school facilities when permission has been requested in writing and has been approved by the Superintendent, principal and/or Business Manager in accordance with the following order of priority:</p> <ol style="list-style-type: none"> 1. Requests by school-related organizations. 2. Requests by nonschool-related community activities. 3. Requests by private interest groups. <p>The Board directs that the use of school facilities shall not be granted for any activity prohibited by law or partisan political activity.</p> <p>The Board shall be held harmless by the user for any liability that arises from use of school facilities by any nonschool-related organization, individual or activity.</p>
<p>2. Delegation of Responsibility</p>	<p>The Superintendent or designee shall develop procedures for requesting and granting permission to use school facilities and shall promulgate rules and regulations for such use.</p>
<p>3. Guidelines</p>	<p>Each user shall present evidence of purchase of organizational liability insurance to the limit prescribed by district rules.</p> <p>School equipment used in conjunction with requested facilities shall be identified at the time that the request for use is made. Users of school equipment must accept liability for any damage to or loss of equipment that occurs while in their use. Where rules so specify, no equipment may be used except by a qualified operator.</p>

Users shall be financially liable for damage to the facilities and for proper chaperones.

All activities must terminate by 11:00 p.m.

Use of school facilities for activities related to the educational program and district operations shall be without cost to the users, except that the users shall be responsible for any extra custodial fees and that users shall be responsible for any police fees.

Unless exempted, all organizations or persons granted the use of schools shall assume the scheduled fee.

Application Evaluation

No application to use school facilities shall be approved if the proposed activity would result in any of the following:

1. Conflict with any school-sponsored activity.
2. Access to school facilities closed due to renovations, maintenance, cleaning, the school calendar, or Board action.
3. Access to school facilities containing equipment or furnishings which would be detrimental to the operation of a district program if damaged or operated by an unqualified operator.
4. The proposed use would prevent or encumber district personnel from preparing school facilities for their primary purpose, because of the nature or duration of the activity.
5. Individual or community group uses school facilities in excess of five (5) times during any calendar year for the same purpose. This limitation shall not apply to individual athletic contests for children or adults that are part of an overall athletic season schedule, and the use is approved by the Board.

Limitations

When individuals and community groups receive written permission to use school facilities under this policy, such use shall be conditioned upon strict compliance with the following:

1. Individuals shall not use, access or enter upon any portions of the school facilities or their contents not specified in the approved written request form.

<p>SC 511</p> <p>10 P.S. 311 et seq</p> <p>20 U.S.C. Sec. 7181 et seq 35 P.S. 1223.5</p> <p>School Code 511, 775</p>	<ol style="list-style-type: none"> 2. Individuals shall refrain from any conduct or activities not specifically identified in the approved written request form. 3. When advertising or promoting activities held at school facilities, individuals and community groups shall clearly communicate that the activities are not being sponsored by the school district. <p><u>Prohibited Activities</u></p> <p>The following activities are strictly prohibited in school facilities when individuals and community groups are granted written permission to use said school facilities:</p> <ol style="list-style-type: none"> 1. Possession, use or distribution of illegal drugs and/or alcoholic beverages. 2. Possession of weapons. 3. Conduct that would alter, damage or be injurious to any district property, equipment or furnishings. 4. Conduct that would constitute a violation of the Pennsylvania Crimes Code, and/or state and federal laws and regulations. 5. Gambling, games of chance, lotteries, raffles or other activities requiring a license under the Local Option Small Games of Chance Act, unless such activity has been expressly authorized by the Board or administration. 6. Use of tobacco products. <p><u>Violations</u></p> <p>The school district reserves the right to remove from school district premises any individual or community group who fails to comply with the terms and conditions of this policy and established procedures.</p> <p>In the event an individual or community group violates this policy or the terms under which permission was granted to use school facilities, that individual or community group forfeits the right to submit future written requests to use school district property, unless otherwise decided by the Board.</p>
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PA Code
Title 22
Sec. 403.1

10 P.S. 311 et seq

35 P.S. 1223.5

20 U.S.C.
Sec. 7181 et seq

20 U.S.C.
Sec. 7905