

# **Old Forge School District Memorandum**

To: Work Place Safety Committee  
From: Nicole VanLuvender  
Re: June 13, 2013 Minutes

Meeting was convened at 10.45.

In attendance: Mary Termini, Rhonda Sugarman, and Nicole VanLuvender

Absent: Mark Marianelli, Tony Spadoni, Shawn Nee

Old/Ongoing Business:

- Still waiting on Camera at front door of Elementary to be adjusted so a clear picture can be seen.
- Still waiting on slip strips to be repaired on stairs.
- Still waiting on more info on the Door locks and removable magnetic strips for all doors in the building.

New Business:

- Nomination of JP Gutowski to take over for Mark Marianelli .
- Discussion about overheated students on the second floor due to excessive heat on the second floor on hot days.

Mary Termini made a motion to adjourn the meeting at 10:58. Nicole VanLuvender seconded the motion.