

# **Old Forge School District Memorandum**

To: Work Place Safety Committee  
From: Nicole VanLuvender  
Re: March 26 , 2013 Minutes

Meeting was convened at 8:45.

In attendance: Nicole VanLuvender, Mary Termini, Anthony Spadoni, R. Scott Jeffery

Absent: Mark Marianelli, Shawn Nee

Old/Ongoing Business:

- We are still waiting on the camera at the front door of the elementary to be adjusted.
- We received estimates form Quad 3 on new secured front entrances at both building and will be presented to the board.

New Business:

- Slip strips on stairs to be replaced.
- Doors to the auditorium and other areas of school need to be closed and not propped open.

Nicole VanLuvender made a motion to adjourn the meeting at 9:00 a.m. Mary Termini seconded the motion.