



# OLD FORGE SCHOOL DISTRICT

“Home of the Blue Devils”

300 Marion Street, Old Forge, PA 18518

Phone: (570) 457-6721

[www.ofsd.cc](http://www.ofsd.cc)

Erin Keating, Ed.D.  
Superintendent

Brian Rinaldi  
Business Manager

March 25, 2020

Dear Old Forge High School Students and Parents/Guardians:

As you are well aware, we are currently living in extraordinary and unprecedented times. We are trying to navigate the functioning of the school through this shutdown. As of Monday, March 23, 2020, we have received guidance from the Pennsylvania Department of Education and the United States Department of Education on how to move forward. The high school plan, that will go into effect on Monday, March 30, 2020, is as follows:

1. Initial contact will be made via OneCall that work will be sent via Gmail and Google Classroom. Any parent who does not have technology, please call the school at 570-457-6721. We will begin a list of names to determine the number of paper copies of materials we need approximately.
2. Teachers will log onto their Google Classroom by 8:05 am and post a morning message to their class page.
3. Students will check-in with a quick response. This will let the teacher know they are in communication with their students.
4. Teachers will be available to answer parent/students questions via Google Classroom and/or email. Please reach out to the class teacher first through the Google Classroom page or teacher email.
5. All work posted by the teacher is review to reinforce and enrich prior learning. No new concepts will be assigned. We are looking for students to be engaged and active in an educational way during the shutdown.
6. Materials will be made available for pick up for those students who do not have computer and/or internet access if need be.
7. Students will focus on subjects based on the following schedule:
  - a. Mondays – Mathematics
  - b. Tuesdays – ELA including Foreign Languages
  - c. Wednesdays – Science
  - d. Thursdays – Social Studies
  - e. Fridays – Specials
8. There will be no grading of material. Students will not be penalized for not completing work under this premise.

Christopher J. Gatto  
High School Principal

Michelle Hopkins  
Special Education Supervisor

Shelly Egan  
Elementary Principal



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9. We are not taking formal daily attendance. We are monitoring who is engaging in the material and reaching out to those students not interacting with the enrichment/review. Teachers will make several attempts to communicate with parents/students through Google Classroom/email/phone.

I know parents, students and community members have many questions about our current situation. The administration, faculty and staff of the Old Forge School District are working diligently to keep our students educationally active during these uncertain times. We are hoping that a return to some semblance of normalcy will help our students and their families get through these difficult times. Please stay healthy and hope to see you soon!

Sincerely,

Christopher J. Gatto  
Principal

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High School Principal

Michelle Hopkins  
Special Education Supervisor

Shelly Egan  
Elementary Principal